



Name	<b>PADHC Risk Management Policy</b>		
Document No:	PO—008	Version:	004
Approved by:	Management Committee		
Issue date:	15 February 2017	Review Date:	February 2018

## **RISK MANAGEMENT POLICY PORT ADELAIDE DISTRICT HOCKEY CLUB INC.**

### **1. PURPOSE**

The purpose of this policy is to provide a framework for the elimination or control of all risks associated with the activities of the Port Adelaide District Hockey Club ('the Club').

Risks are inherent in all aspects of Hockey and the Club acknowledges the role of risk management as critical to the safe and controlled provision of the sport to players, officials and spectators.

### **2. SCOPE**

The Club is committed to managing risk in accordance with the process described in Australian/New Zealand Standard ISO 31000:2009 Risk Management. The Club will comply with this Standard as well as the Club's established ethical standards and values.

This Standard requires that the risk management strategy of the Club is a systematic hierarchical driven process to identify, analyse, assess, communicate and treat risks that can adversely impact on the performance and standing of the organization.

The range of risks that the Club needs to be prepared to deal with will include:

- Public & Professional Liability responsibilities
- Occupational Health & Safety responsibilities
- Financial Management
- Organisational Management and Operational practices

### **3. POLICY**

The objectives of the policy are:

- Identify, report and analyse the Club's liability associated with its range of risks
- Encourage the ongoing identification and reporting of potential risks
- Determine the magnitude of risks
- Develop a risk register
- Develop, prioritise and implement ongoing plans and strategies to address risks
- Promote and support risk management practices throughout the Club
- Gain organisational support for risk management undertakings
- Educate members on good risk management practices
- Minimise the cost of insurance claims and premiums
- Protect the Club's corporate image as a professional, responsible and ethical organisation

The risk management system will be reviewed annually by the Management Committee of the Club to ensure the actions remain appropriate and effective.

### **4. RELATED POLICIES AND PROCEDURES**

<b>Policy / Procedure</b>
<ul style="list-style-type: none"><li>• Procedures for Inspection of Facilities and Equipment</li><li>• Pre-Activity Safety Checklist</li><li>• Monthly Facility Evaluation and Maintenance Checklist</li></ul>

## 5. RELATED EXTERNAL REFERENCE

Name
<ul style="list-style-type: none"><li>Australian/New Zealand Standard ISO 31000:2009 Risk Management – Principles and Guidelines</li></ul>

## 6. CHANGE HISTORY

Version	Approval date	Approved by	Change
001	December 2004	Management Committee	Original
002	July 2005	Management Committee	Review and Update
003	January 2016	Management Committee	Existing Policy reviewed, updated and transferred to new Policy format.
004	15 February 2017	Management Committee	Reviewed – no change